

# MINUTES FROM THE BETHLEHEM REVITALIZATION AND IMPROVEMENT AUTHORITY (BRIA)

March 6, 2014  
3:30 p.m.

## 1.0 Call to Order

A meeting of the **Bethlehem Revitalization and Improvement Authority (BRIA)** was held at 3:30 p.m. on Thursday, March 6, 2014, at Town Hall located at 10 East Church Street, Bethlehem, Pennsylvania.

James Broughal called the meeting to order.

Pledge to the flag.

## 2.0 Roll was taken as follows:

Authority: James Broughal  
Ann McHale  
John Filipos  
Gretchen Longenbach  
Joseph Kelly

Solicitor: Valentino DiGiorgio

Staff in attendance: Alicia Miller Karner  
Denise Fahr

## 3.0 Public Comment on Current Agenda

None

## 4.0 Approval of Minutes dated 11/8/2014

There are no additions or corrections. Motion to approve by Ann McHale, seconded by Joe Kelly, the minutes were unanimously approved as presented.

## 5.0 Treasurer's Report

None

## 6.0 Old Business

### 6.1 Engagement of the Solicitor

James Broughal recommended to re-engage Valentino DiGiorgio as Solicitor, motioned by Joseph Kelly, seconded by Ann McHale, unanimously approved as presented.

6.2 Amendment to the Bylaws

- Valentino DiGiorgio discussed the differences in the bylaws.
- Terms will run from November 18, 2014 to November 18, 2018
- Annual meetings will be in November.
- Joe Kelly moved to table new bylaws until a clean version is available, motioned by Ann McHale, seconded by Joe Kelly, unanimously approved as presented.

7.0 New Business

7.1 Appointment of Executive Director

James Broughal recommended Alicia Miller Karner as the Executive Director. Nomination and motion made by Ann McHale, seconded by Joseph Kelly, unanimously approved as presented and will be placed on file to assign Alicia Miller Karner as Executive Director

7.2 Appointment of Special Counsel

Ann McHale motioned Eckert Seamans as Special Council, seconded by Joe Kelly, unanimously approved as presented.

7.3 Right to Know Policy & Officer

Motion made by Ann McHale to assign the Executive Director as the Right to Know Office, seconded by Gretchen Longenbach, unanimously approved as presented.

7.4 Auditing Services

No need for action.

8.0 Solicitor's Report

No report.

9.0 Executive Director's Report

- Refer to memo dated March 4, 2014 from Alicia Miller Karner.
- John Filipos offered to review the RFP responses mid-year.
- Alicia Miller Karner will work with Joe Kelly to utilize the membership for RFP process review and auditing. Valentino DiGiorgio offered his assistance.

10.0 Next Meeting Date - March 20, 2014

11.0 Public Comment

- Bruce Haines of 63 West Church Street. Managing Partner for the Historic Hotel Bethlehem. CRIZ or parcel should not be authorized if knowingly results in disadvantaging and or injuring an existing business in Bethlehem.
- Mr. Haines does not believe it was the intent of the state to create CRIZ parcels that will cannibalize business from existing businesses resulting in a net loss of tax revenues to the state of PA.

12.0 Adjournment

There being no further business to come before the Board, the meeting was adjourned at 4:20 p.m.